

### 3<sup>rd</sup> Hampton Hill Scout Group

#### **Minutes of the 3<sup>rd</sup> Hampton Hill Scout Group Annual General Meeting and Social Event 1<sup>st</sup> October 2022 at 3HH Family Camp**

The Annual Report and Accounts for the year ending 31<sup>st</sup> March 2022  
Summary of the Accounts from 1 April 2021 to 31 March 2022  
Agenda and Minutes of last year's AGM were issued at this meeting.  
These had been issued electronically to members of the GEC prior to the meeting.

Present:

Group Chair	Martin Riddell
Deputy Group Scout Leader	Paul Fitchett
Group Secretary	Sam Janssen
Shooting Skills Instructor	Jon Holloway
Scouts	Clive Scoggins
Beavers	Elliot Harding
Cubs	David Allen Maggie Carter Otterlie Feighan Bill Tasso
Webmaster	Matt Rogers
Parent rep	Barbara Clifford
Parents and carers	JT Janssen Susie Moody Matt Bournnell Mari Kristine Softly Lisa Mosters Hannah Gidlow Nicola Steele Margaret McCondach Andrew McCondach Scott Clifford Michelle Hand Sheila Young Andrew Worsley Sholpan Adirbay Yerzhan Adirbay James Taylor

Lawrence Lan  
Bryony Young  
Julie Kyle  
Hannah Calarco

Apologies for absence:

Explorers Leader  
District Chair  
District Commissioner

Kate Delaney  
Jill Fielder  
Phil Hunt

1) Introduction

Martin

Chair of 3HH Executive Martin Riddell welcomed everyone and explained that AGM is necessary because 3HH is a charity and as such beholden to The Charities Commission, and to demonstrate good governance. Martin acknowledged we were holding our AGM technically 1 day late!

The AGM is also our opportunity to hear from all parents and carers, as members of the wider Scout Council. We are keen to receive feedback, to report our activities over past 12 months, and outline plans for next 1-2 years. We're also aware that you need to be satisfied that we're spending your money wisely, so we'll briefly outline the financial situation. Please feel free to speak to me 121 or contact me 3HH Chair.

Martin noted that our annual report and accounts are on the website.

2) Approval of previous minutes

Sam

Last year's AGM minutes were approved

3) Receive and consider Annual Report

GSL overview

Rich

Richard Moody, Group Scout Leader thanked all for coming to join us, and stressed the importance of getting your views – here or at any other event. Rich thanked Paul Fitchett, Deputy GSL, who has been doing the bulk of the work along with Martin to keep the group going for the past 2 years. Rich noted all the unseen work that goes on, including the administration of a camp like this. Rich also extended thanks for the enthusiasm of the leadership team who give your Beaver, Cub or Scout a brilliant time each week. Thanks to all.

Rich presented the following awards:

- Martin Riddell received the 15 years length of service award
- Clive Scoggins received the Chief Scouts Commendation for good service award

Paul Fitchett, Deputy Group Scout Leader, noted that current vacancies are posted in the hut. The one most pressing is to support Cubs with Woody on Mondays, and the odd hour or 2 a week could make a significant difference to the group and of course our young people. Please reach out if you possess any special skills such as admin or publicity – and there are bigger roles if you want to get stuck in. Vacancies and points of contact are in the hut so please take a look. There is lots of experience in the group if you want to get involved and learn more. Volunteers don't need to take a large role on from scratch, many roles are more to support succession planning and are roles you can grow into, e.g. if you have an interest in outdoor pursuits. The people make it a success, so please do come forward.

Section Activities inc. Explorers

Beavers – no representative at AGM

Cubs – Otterlie and Maggie explained that they'd had a packed full programme this year, but the Bushy Park Bat walk stood out as an amazing activity: with wonderful guides, we were issued with bat detectors and got to spot 4 different types of bat. A Cubs favourite was the swim at Hampton Pool, and the children enjoyed having a go on the hose at the trip to the local fire station.

Scouts – Clive noted that camping this summer was first since covid. The Scouts had enjoyed a night navigation exercise at Esher Common, with heavy rain and deep mud; a visit to St James Church (including a climb to the very top of the bell tower), as well as craft evenings and a vegetable racing competition. A visit from Spear, a local homeless charity led to some well received gifts for Christmas and the winter period.

4) Receive and consider Accounts

Martin on behalf of Clare Shelley

In summary, during the year income was £18k in and expenditure was £15k.

Parents were asked to complete the gift aid declaration on OSM if they haven't already, we can earn an additional £2-3k here.

Expenses are predominantly on capitation, £4.8k, insurance, utilities (which we need to monitor closely of course) and running the minibus. Income is largely from subs, which we have chosen not to increase, so its key for us to manage our costs prudently.

From the balance sheet perspective, we have £63k cash in bank with a view to financing 3 main projects were we're keen to get parents views: £25k is held in reserve as an HQ repair fund, £10k for an area to store the trailer and wood pilers, and £10k towards replacement of the minibus. The minibus fund assumes we will receive funding from Hampton Fuel Allotment Fund, as unfortunately, Hampton Hill Junior School are unable to co-fund the minibus with us this time. This leaves a £5k general reserve. Overall, it's in a healthy position, but there are some significant costs coming up.

Martin requested that if anyone has any experience with regards the trailer park, to please get in touch.

Report and accounts were accepted and will be submitted to the Charities Commission in due course.

5) Votes were taken and accepted for the following Elected members of the GEC for a further year:

Treasurer	Clare Shelley
Secretary	Sam Janssen
Parent/Social Reps	Barbara Clifford and Sharmila Hanson

Martin noted that he's keen to have more parent representatives on our Exec. Firstly to act as trustees, but secondly to bring parents' views, ensuring we're aligned with your needs, and thirdly to help get back to doing more socially. We have a need for parent reps in Beavers and Cubs so please do get in touch to find out more.

6) The following votes were taken and approved for GSL Nominations for GEC

Chair	Martin Riddell
Bookings Secretary	Fidelma McCarthy
Badge Secretary	Catherine StJohn-Smith
Group Administrator	Sarah Tiffin

Martin noted that we have a vacancy for the Young Leader Rep

All nominations were accepted

7) Approval of Co-opted members to GEC	Martin
Shooting Section	Wend Williamson
Quartermaster	Charles Shelley
Maintenance Co-ordinator	John Williamson

All were voted on and accepted

8) Confirmation of ex-officio members to GEC	Martin
Beavers	
Cubs	
Scouts	
Explorers	

9) Approval of Accounts Scrutineer	Martin
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Kayley Chaplain role was voted on and approved

10) Approval for Scout Council and GEC quorums (see motions)	Martin
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MOTIONS

- 1) There will be no minimum number for Scout Council quorum and decisions will be carried by majority vote
- 2) The quorum for GEC meetings will be 5 people and decisions will be carried by majority vote of those present. Any significant decisions including any expenditure proposals greater than £5,000 will require a majority of all members of the GEC.

Motion 1 and motion 2 were proposed by Martin Riddell and seconded by Sam Janssen, all agreed so both were carried.

11) Awards Rich/Paul  
Awards were covered as part of GSL overview

12) AOB / Discussion ALL  
There was no AOB, the meeting was closed.

(to be signed once formally accepted at 2023 AGM)

Martin Riddell, Chair of Executive Committee

Signed \_\_\_\_\_ Date

Paul Fitchett, Deputy Group Scout Leader

Signed \_\_\_\_\_ Date