

### **3<sup>rd</sup> Hampton Hill Scout Group**

#### **Minutes of the 3<sup>rd</sup> Hampton Hill Scout Group Annual General Meeting and Social Event held on 10<sup>th</sup> October 2021 at 3HH HQ**

The Annual Report and Accounts for the year ending 31<sup>st</sup> March 2021, Summary of the Accounts from 1 April 2020 to 31 March 2021, Agenda and Minutes of last year's AGM were issued at this meeting. These had been issued electronically to members of the GEC prior to the meeting.

#### **Those present from the Group:**

Group Chair	Martin Riddell
Assistant Group Scout Leader	Paul Fitchett
Group Treasurer	Clare Chidgzey
Group Secretary	Sam Janssen
Maintenance Lead	John Williamson
Bookings Coordinator	Fidelma McCarthy
Outgoing Treasurer	Kerri Dowling
Explorers	Kate Delaney
Skills Instructor and Shooting Leads	Wend Williamson
	Jon Holloway
Scouts	Simon Riggs
Beavers	Jane Riggs
	Richard Castle
	Elliot Harding
Cubs	Maggie Carter
	Otterlie Fieghan
	Gazal Vishwanath
District Commissioner	Phil Hunt
Deputy District Commissioner	Tim Grebot

Plus families from the wider Scout council.

#### **Apologies for absence:**

Group Scout Leader	Richard Moody
Scouts Leader	Clive Scoggins
Explorers Leader	Matt Barnes
Webmaster	Matt Rogers

#### **1. Chairman's Introduction**

Martin, Chair of Executive Committee, explained that the 3HH family comprises 3 parts:

- Leaders (those in uniform) Planning and delivering activities for the young people
- Exec committee Providing support and leadership  
Ensuring the building is well looked after  
Ensuring insurance is paid and subs received etc
- The Scout Council – this is made up of the community of parents, carers and District.

The leadership and the Exec report into the wider Scout Council, and as part of this we are mandated to hold the Annual General Meeting (AGM).

The AGM covers what is required to be done by the charities commission. Each year we present:

- 1) Statement of Accounts
- 2) Annual Report
- 3) Elect the Executive committee for the coming year

That's the first reason we are here today. Secondly, lockdown prevented us getting together for a long time, so this is the opportunity for the Scout Council to feedback to the Exec and leadership team, providing views, ideas and challenge, and provide offers of help.

## 2. Minutes, Martin Riddell

Last year's AGM minutes were put to the vote for acceptance, vote was carried.

## 3. Section Reports

Section leaders gave a short summary of each section activity.

### Beavers, Jane Riggs

Sadly, Beavers is down to one colony. There are now enough leaders and there are lots of activities, all going on Fridays. Big thanks to new leaders: Richard, Eliot, Garan and Priya.

**Action:** Jane asked the wider Scout Council to call out for new Beavers (from age 6) to join up via our local networks. Prospective parents can enquire via <https://www.3hhscouts.org.uk/join>.

### Cubs, Wend Williamson

Cubs are meeting in 2 packs, on Monday and Wednesday. The section is now back face-to-face and taking in new children from the waiting list. There has been a change in leadership as Wend is stepping down, we now have Dave (Woody) Allen and Nat Price on Mondays – Wend is still supporting. Wednesdays are led by Maggie and Otterlie who have taken it on from Kate and Matt. A full term's weekly programme is running, and it's great to see the pack thriving. Thanks to Paul for covering when Wend stood down, and arranging recruitment – it's been a great response so big thanks to the new leaders.

### Scouts, Simon Riggs

Following a very bizarre period, we are now delighted to be back face-to-face. Scouts ran their first camp in the summer and the children loved being away. It feels great to be getting back to normal on Tuesdays and Fridays and the programme is going really well. Thrilled

**Action:** Scouts would appreciate some more help on a Tuesday so please get in touch if you can help.

**Question:** How many children are there per troop?

**Response:** Typically, 24-25 children. The feeder system works well, but occasionally there can be vacancies.

### Exec, Martin

There have been 2 key successes this year:

- 1) Resilience, we are stronger than ever
- 2) The website is up and running – thanks to Matt Rogers

### Explorers, Kate Delaney

Explorers started in Apr-20, just at the start of the pandemic as planned. Endless Zoom but happily now face-to-face. We have 21 Explorers aged 14-17 (they have to leave when they reach adulthood at 18). The programme is similar to the Scouts programme, but it's more challenging and they get more involved 18/21 camping in Oct half term. Great bunch ... Kate explained that explorers are not linked to 3HH – separate as associated with the district rather than the group. No questions.

### Group Scout Leader, Wend spoke on Rich's behalf

"I'm sad and sorry that I can't be with you all today (due to circumstances beyond my control) to celebrate and review the year with the 3HH Scouting family. I was looking forward to reconnecting, meeting new faces, and reflecting on the year. I'd like to say a very big thanks to Paul and Martin for all their dedicated hard work during a particularly challenging period. I'd also like to thank all the leadership teams and Exec for not just keeping us going in difficult times but for growing and developing 3HH. To all the volunteers at 3HH I am immensely grateful to you and your families for sharing your time and energy for Scouting at 3HH. As we look to the future, I'm very confident we will continue to provide wonderful experiences, fun and equip young people with skills for life whilst also providing all our adult volunteers with a sense of achievement and wellbeing. I hope you all enjoy the refreshments and this social occasion and I look forward to catching up with all of you soon."

Wend also returned appreciation for Rich – for keeping us going and keeping Paul and Martin in check!

## 4. Adoption of Annual Report

Registered Scout Group Number: 27686  
Registered Charity Number: 303816

Latest update 22-Oct-21

A vote was carried to confirm that the Annual Report can be submitted.

## 5. Adoption of Accounts for 2020/2021

The draft Accounts had been previously distributed to attendees. Martin extended thanks to Clare for joining as the new Treasurer on the Exec.

Clare outlined the draft accounts:

- We are on target to meet the deadline for finalising the accounts
- The massive disruption of Covid meant that cash preservation was the key focus
- The main source of income was Gift Aid
- Subs were reduced, details of which are in the report
- Running of the building is approximately £9k pa
- The Scouts Association increased capitation by £1 per person
- Overall the position is healthy and we have kept our reserves
- Going forward we need to buy a new minibus (shared with Hampton Hill Junior School)
- There are a couple of things that need to be queried – eg water bills which seem to have gone up significantly.
- Overall cash reduced from £66.1k to £59.6k.

Martin summarised that as such, the Group's Accounts for 2020/21 are due to be finalised and then independently audited by Clare. (Mark Sheldrake will be picking this function up again from next year).

The draft accounts were formally adopted by those present, subject to their being audited. Martin assured that once finalised, the accounts will be circulated again, and if there are any significant differences to the draft this will be highlighted. The Annual Report and Accounts will subsequently be sent to the Charity Commission.

There were no questions.

Martin sought approval in principle that we should accept the draft accounts. The vote was carried.

## 6. Elections and Nominations to the Group Executive Committee

Martin shared the Exec committee list and welcomed the new members, Clare and Sam. This is in good shape but there remain vacancies and we request that parents and carers get further involved.

Position	Nominee	Remarks
Chair	Martin Riddell	GSL Appointment
Treasurer	Clare Chidgzey	
Secretary	Sam Janssen	
Bookings	Fidelma McCarthy	
DBS Administrator	Sarah Tiffin	
Badge Administrator	Catherine StJohn-Smith	
Maintenance Co-ordinator	John Williamson	
Quarter Master	Charles Shelley	
Funding Co-ordinator	VACANT	
Website Administrator	Matt Rogers	
Parent and Social Rep - Beavers	VACANT	
Parent and Social Rep - Cubs	VACANT	
Parent and Social Rep - Scouts	VACANT	
Maintenance Team	VACANT	
Publicity and PR	VACANT	
Auditor	Clare Chidgzey / Mark Sheldrake	

All those holding Section Appointments are 'ex-officio' Members serving on the Group Executive Committee.

A vote was called to confirm the executive committee in post, namely for Chair, Treasurer and Secretary. All were in favour.

Registered Scout Group Number: 27686  
Registered Charity Number: 303816

Latest update 22-Oct-21

**Action:** If anyone wants to take on a role in the Group, please contact Martin or Richard.

## 7. Group Scout Leader and Awards, presented by Paul Fitchett, Acting for Richard Moody

Paul welcomed from District Commissioner Phil Hunt and Deputy District Commissioner Tim Grebot, and presented the following awards and commendations, congratulations to all!

Service awards:

- Sarah Tiffin 5 years
- Selena Brown (nee Patton) 5 years
- Clive Scoggins 5 years
- Jon Holloway 15 years
- Paul Fitchett 25 years

The following were awarded the Wood Badge:

- Matt Barnes Explorer Scout Leader
- Jane Riggs Beaver Scout Leader
- Paul Fitchett Assistant Scout Group Leader

Chief Scouts Commendations are for those who have consistently given service over and above what is expected within their role:

- Jane Riggs
- Martin Riddell
- David Brand
- Kate Delaney
- John Williamson

Paul thanked everyone who has helped make us such a strong group, but noted that we always need further help: if you can share a skill, run an activity, or be an occasional helper – please talk to him or any of the leaders. We never lose people; they move around so the experience stays and you will not be left alone.

District Commissioner Phil Hunt noted that it's great to see everyone enjoying the afternoon, a real family affair and lots of happy noises outside.

## 8. Discussion and AOB, Martin Riddell

Martin expressed thanks to Rich and Paul and all the leaders who make it a fantastic group. Special thanks went to Richard and Dawn for organising the fabulous barbeque today, and to Matilda and Florence for testing the bouncy castle.

Martin noted that Treasurer is the hardest job on the Exec, he thanked Clare who has recently picked it up. The outgoing Treasurer, Kerri, was presented some flowers in appreciation for performing the role for the last 3 years.

There was no AOB.  
The meeting was closed.

Martin Riddell, Chair of Executive Committee

Signed \_\_\_\_\_ Date \_\_\_\_\_

Paul Fitchett, Assistant Group Scout Leader

Signed \_\_\_\_\_

Date \_\_\_\_\_